

# HIGHLANDS COMMUNITY LEAGUE

Board Meeting

October 25, 2009

## Minutes

### 1. Call to Order

Peter called to order the October 25, 2009 Highlands Community League meeting.

**Present:** Peter Klassen, Yvette Cioran, Rhys Bailey, Christine Bremner, Michelle Bailey, Donna McGougan, Caroline Thomson.

### 2. Approval of the Agenda

The agenda was adopted.

### 3. Approval of Minutes of Last Meeting

The minutes from the September meeting were approved with changes. Adoption of the May minutes was deferred until the November meeting.

**Motion:** Peter moves to adopt the minutes from the Highlands Community League meeting on September 23, 2009. Rhys seconds the motion. All approve.

**Action:** Pieter to locate and/or put together minutes from May meeting to be presented at November meeting.

### 4. Business Arising from Minutes

The process for minutes is that they need to be vetted via email, approved at the next meeting, posted on Google Docs and sent to current Webmaster to be posted online.

### 5. Correspondence/Announcements

Other than some soccer mail for Rhys, there was no correspondence or announcements worth noting.

### 6. Treasurer's Report

The updated Balance Sheet and Profit & Loss Statement are attached.

General Account Balance: \$86,847.50

Casino Account Balance: \$92,805.12

High fees for banking are due to the large number of cheques submitted for soccer. Each item is charged for deposit.

### ***EFCL Report***

The Parkdale/Cromdale Community League is facing a difficult time. The EFCL has stepped in to manage the hall until the issues have been resolved.

The City of Edmonton is discussing a funding pool to assist community leagues for long-term loans and capital improvements.

## **7. Director Reports**

### ***Facilities***

The new steel door has been installed.

The board would like to provide a list of weekly and monthly duties for the cleaning personnel to ensure that the cleaning hours are being optimized and that the hall looks its very best.

William Engineering is doing a structural report and if the hall proves to be sound they will provide design services. EFCL will offer 30% back on expenses after the fact.

When talking about hockey and ice, concern was raised regarding the tennis court rink; its usage and the damage that it may or may not be doing to the building. It was agreed that the question of water damage was one to ask during the engineering audit. The rink being unlevel was an issue raised about the actual ice rink. It was noted that a water truck was brought in two years ago to fill the rink.

**Action:** Michelle to ask around for a reliable "ice guy".

An inquiry was made about a playgroup and if there were toys available for one.

Tear down of the garage will start as soon as permits have been obtained. The container in the parking lot holds provides ample storage for both the lawn bowling community and the community league. Tony Spencer has a key for the storage container.

It was agreed that the furnace ducts are in need of a good cleaning.

### ***Social***

The Christmas party will be held at the Highlands United Church on November 28. The Bonnie Doon Santa has been booked for the date. The cost of the sleigh has increase dramatically over the years due to the cost of insurance. It was agreed that the sleigh is always a big draw and well worth the dollars it will cost. The event will be potluck with drinks and crafts being provided.

**Motion:** Caroline moves to spend \$1,000 on the November 28 Christmas event. Michelle seconds the motion. All approve.

### ***Membership***

21 new memberships have been sold in the last month.

It is very convenient for memberships to be sold through Mandolin Book Store. Donna is taking note of people wishing to volunteer for events.

### ***Newsletter***

The current newsletter is ready for distribution.

It was agreed that the \$200 for a full color front and back cover of the newsletter would make a nice and punchy impact and is well worth the extra dollars.

### ***Sports***

Corey Martell will not be continuing in the position of Soccer Director. Rhys has taken over as the new Soccer Director and is currently putting together a calendar of important deadlines.

January is the start for outdoor soccer registration. An ad was posted in the current newsletter asking for coaches and administrative volunteers.

An inquiry was made the possible use of gym space for the community league members. The community league is entitled to use the Highlands School Gym. More information is available on the City of Edmonton website.

### ***Volunteer***

Getting volunteers to step forward for job has proven to be trying. A volunteer job list with calendar being available at sign up was discussed as a means to simplify the process.

## **8. New Business**

No new business.

## **9. Next Meeting**

7:00 PM

Wednesday, November 25, 2009

Highlands Community League

## **10. Adjournment**